

IMPORTANT INFORMATION
CONCERNING THE
**2006 RENEWAL AND CONTINUING EDUCATION
REQUIREMENT (CE) FOR PODIATRISTS**

LICENSE RENEWAL

Licenses expire on January 31, 2006 unless renewed. In order to renew, podiatrists must meet the continuing education (CE) requirements.

RANDOM AUDIT

In order to determine whether the CE requirement has been met, the Board conducts a random audit.

As a result, podiatrists do NOT need to submit documentation of CE unless they are being audited. Those who are being audited will receive a memo in October 2005. Because they are expected to submit CE documentation with their renewal, they will not be able to renew online.

CE REQUIREMENT

40 hours of CE are required of podiatrists licensed in Hawaii prior to 2/1/02. The 40 CE hours are to be obtained between **2/1/04 – 1/31/06**.

20 hours of CE are required of podiatrists licensed in Hawaii between 2/1/04 – 1/31/05. Only 20 hours are required for the initial renewal. Beginning with the 2008 renewal and thereafter, 40 hours will be required. The 20 CE hours are to be obtained between **2/1/05 – 1/31/06**.

WAIVER/MODIFICATION

The Board is able to waive/modify the CE requirement if the podiatrist:

- Practices in an isolated geographical area with an absence of opportunities for CME; or
- Is unable to devote sufficient hours to CME because of incapacity, undue hardship, or any other extenuating circumstances.

Podiatrists wishing to request a waiver/modification will need to **mail** in the renewal, fee and an affidavit which:

- Requests a waiver/modification of the CE requirement;
- Provides an explanation as to why you were unable to meet the CE requirement; and
- Is notarized.